**Software Requirement Document for Unikreative Teamwork**

1. **Introduction**
   1. **Purpose**

This document describe functional and non-functional requirements for Unikreative Teamwork system.The document will outline functionality for the system and intent of the system.

* 1. **Scope**

The Unikreative Teamwork system aim to project management.The system will follow the software development process(Scrum,Algile,Waterfall….)

1. **General Description**
   1. **System Prespective**

The system will be focus on project management where admin can manage project from start to end.Every project will divide into 4 phase

* Get Requirement
* Development
* Release
* Close

Get Requirement phase

Sale team will receive the requirement from customer to create a website or application.After finalize agreement sale team will transfer requirement to PM and Team Lead to analyze the requirement.After completed finalyze requirement they will start to create a new project with customer account(for customer to catch up working flow) and add team member to that project.

Delopment phase

PM can manage user,assign role for each task, project. PM will create a task and subtask(optional) and assign each member to a task. PM can add working rate per hours for each member in general and in each task. Team member can start to work on that task. Team member can give estimation(hour,day) for each task, add complete progess, add tag for task, set priority, add comment for each task.When member completed a task member will mark the task as “waiting approved”. The PM will review that task if everything is ok PM will completed that task for member

After development phase

Accountant then will finalize total amount of the task member working then export the allowance sheet for PM.

Release phase

The project will be release for whole team to test and comment if there any issue occurred and member will fix bug until it’s done.Release phase PM will notify for customer to start testing so they can feedback for that project

Close phase

The project will be transfer to maintainance phase and team will be monitor if there any error occurred

* 1. **Use classes and Characterostics**

Admin: The one who have full control over system

Team member: Dev,Designer, Accountant each member will have specific role for the task in each project.

Dev: Develop application base on requirement,fix bug,unit test

Designer: Sketch up the UI base on client requirement.

Accountant : Summarize income for company,summarize income for each member for each task

Client: Preview working task progress and catch up with team .